

**MINUTES FOR THE BOARD MEETING OF JUNE 28, 2023**  
**FOR THE BOARD OF COMMISSIONERS OF**  
**THE ENGLEWOOD AREA FIRE CONTROL DISTRICT**

Wednesday, June 28, 2023, 9:00 A.M.  
Meeting held at  
Englewood Fire Administration Office  
516 Paul Morris Drive, Englewood, FL 34223

The meeting was called to order at 9:00 A.M. by Chairman, Mr. Davison. Those present were: Mr. Kimberlin, Mr. Loisell, Mr. Knauf Lori Wellbaum and Chief Easton. Mr. Benedetti was via telephone.

**CONSENT AGENDA FROM LAST MONTHS MEETING**

Mr. Davison asked if there were any questions, corrections or additions to the consent agenda from the 04/26/2023 Board Meeting. Mr. Kimberlin made a motion to accept the consent agenda and financials from 04/26/2023 and 05/31/2023 subject to audit. It was seconded by Mr. Loisell and the motion passed unanimously.

**/PUBLIC COMMENTS**

No Public Comment

**UNFINISHED BUSINESS**

Chief Easton updated the Board on the Florida Special Fire District Performance Review. He confirmed the final copy was reviewed and approved on Monday, June 26, 2023. The performance review was then submitted to the state before the deadline. A short conversation ensued.

Chief Easton updated the Board about the station security. He is still anticipating a third quote but added that Chief Bennett is also contacting additional vendors about door security with key card capabilities.

Chief Easton updated the Board about the new generators. He is still waiting for units to arrive from the manufacturer for installation but in the interim, Caulkins Gas has been out to supply tanks for the anticipated installation. A small discussion ensued.

Chief Easton updated the Board of the second Deputy Chief (Operations/Training) position. He has chosen a candidate and offered the position to Mr. Robert Blasetti. A written offer was sent on June 22, 2023; Chief Easton is just waiting for the signed agreement to be returned. Mr. Blasetti is scheduled to start July 31, 2023. A short discussion ensued.

Chief Easton updated the Board about vacation rental property inspections. He explained that Fire Marshal, Kyle Brooks has been working to confirm those properties in the EFD district and during his research, Kyle has found numerous errors, incorrect property categories, etc. Chief Easton explained that as they work to correct these errors, the district will not make this year's tax deadline. Chief Easton also added the amount of work for these new inspections is going to require additional personnel. Chief Easton has posted a position for a Fire Inspector and will eventually post a position for another office assistant. A short discussion ensued.

Chief Easton spoke to the Board about the replacement apparatus for Engine 72. Chief Easton has selected E-One to complete the build; this will save the District approximately \$47k and is expected to be a 29-month production. A short discussion ensued.

Chief Easton reminded the Board that his contract is due to expire August 28, 2023. Mr. Davison provided a copy of the current contract to each Board member to review. Mr. Davison asked that they review it; make any changes or recommendations and they would be discussed at the next meeting. A short discussion ensued.

**NEW BUSINESS**

Chief Easton spoke to the Board about the rate scenarios provided by GSG. Chief Easton will be preparing the department budget based on the maximum rate of 6.7% and will provide a copy of the budget for the Board to review before the July meeting. A short discussion ensued.

Chief Easton asked the Board if they wish to schedule a Budget workshop; all members agreed it wouldn't be necessary at this time.

Chief Easton spoke to the Board about increasing the pay rate for instructors at the Englewood Fire Training Center from \$25.00 per hour to \$27 hour. He confirmed the increase will be implemented for the next class starting July 3, 2023. A short discussion ensued.

Chief Easton spoke to the Board about the renewal of the Interlocal Agreement with Charlotte County for Station 14. He explained that the agreement term shall commence retroactively October 1, 2022 and shall terminate on September 30, 2025 however, at the end of the term the agreement automatically renews in successive two year increments. The agreement was signed by Mr. Davison, Ms. Wellbaum and Ms. Powell.

Chief Easton spoke to the Board about the performance review program, Tenzinga. He explained it's capabilities and provided the Board members with written instructions. A small discussion ensued.

**OPEN TO THE PUBLIC:**

No Public Comment at this time.

**DVP COMMENT:**

No DVP comment at this time.

**COMMISSIONER COMMENTS:**

Mr. Benedetti asked if he could add an agenda item to next month's meeting. He would like to discuss the Per Diem rates for the commissioners.

Mr. Knauf asked some questions about the FASD conference; he wondered about the necessity and asked other members about the benefits from the experiences.

Mr. Davison presented and congratulated Mr. Knauf with a certificate; Mr. Knauf completed a Certified District Official.

The meeting was adjourned at 9:59 am.

  
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Ron Davison, Chairman      DATED: 07/19/2023

  
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Attest      DATED: 7/19/2023